



North Andover Farmers Market
PO Box 552
North Andover, MA 01845

www.NorthAndoverFarmersMarket.org
info@northandoverfarmersmarket.org



Fundraising Booth Request

2022 SEASON: Sunday, June 19th - Sunday, October 2nd, 10:00 a.m. - 1:00 p.m.

Thank you for your interest in reserving our fundraising booth for your organization. Below you will find all the information about what we offer and how we operate. Please read this, as well as the NAFM 2022 Rules & Regulations document, before submitting your application. Between now and the start of the season, we will be monitoring the regulations related to safe operation due to the COVID-19 pandemic and making adjustments as needed. Contact us with any questions at info@northandoverfarmersmarket.org.

- Booth dates will be assigned on a first-come, first-served basis, determined by the you're your application is received. Applicants will be notified within two weeks after their application has been submitted as to which date(s) they have been assigned.
- Each organization agrees to provide a minimum of 6 able-bodied volunteers over the age of 16 (or 14 with adult supervision) to participate in set-up and tear down of the market on the day they are reserving the fundraising booth. Set-up will happen from 8:00-9:00am and tear down goes from 1:00-1:30pm. Volunteers should be able to lift and carry, pull carts and put up/take down tents. Failure to participate in market set-up and tear-down will result in forfeiture of any future fundraising booth reservations during the 2022 season.
- NAFM will provide one 10x10' tent for your organization free of charge, as well as one folding table, a trash can, 2 chairs and an A-frame chalkboard for signage. Organizations must provide any additional tables, signage, and materials (such as latex gloves, napkins, utensils, etc.)
- NAFM will also supply one freezer chest with electricity if you will be selling frozen or chilled items.
- All food items sold must be pre-packaged. No scooping of frozen desserts or distributing food that is not pre-packaged.
- All permits required by the NA Board of Health must be on file before the date you are reserving the fundraising booth. More information and permit applications can be found here: <https://northandoverma.viewpointcloud.com/search>
- NAFM reserves the right to reject any organization whose products are inconsistent with the mission of the NAFM before or during the season.



2022 Fundraising Booth Application

Please complete the following information:

Organization name: _____

Organization mailing address: _____

Primary contact name: _____ Contact mobile phone: _____

Contact E-mail: _____

Name and phone # of on-site contact if different from Primary: _____

Please list the item(s) you will be selling to fundraise: _____

What will your organization be raising money and/or awareness for? _____

Additional information and/or special requirements: _____

Please indicate which dates you would like to reserve, using 1, 2 and 3 to show your order of preference.
Please indicate at least 3 dates in case your first choice is not available:

6/19	6/26	7/3	7/10	7/17	7/24	7/31	8/7
8/14	8/21	8/28	9/4	9/11	9/18	9/25	10/2

Will you require electricity in your booth? YES NO

Will you need the freezer in your booth? YES NO

Agreement

By signing this Application, the below representative acknowledges that they have received and read a copy of this application, as well as the 2022 Rules and Regulations document of the North Andover Farmers Market, and agrees to comply with the terms of this application and the 2022 Rules and Regulations.

The organization also agrees to accept the following hold harmless agreement:

All organizations participating in the North Andover Farmer's Market agree that they are independent operators. As such, they agree that they are individually liable for any loss, personal injury, death and/or any other damages that may occur as a result of the organization's negligence or that of its employees, agents or servants. All organizations agree to indemnify and hold harmless the North Andover Farmers Market and the North Andover Merchants Association, and all members and volunteers associated with these committees, from and against any loss, costs, damages, and other expenses, including attorneys' fees, suffered or incurred due to the organization's negligence or intentional misconduct, or that of its employees, agents or servants.

Signature: _____ Date: _____

Printed name: _____ Organization name: _____